

**Hyde Leadership Charter School
Trustees Meeting: Minutes
April 26, 2021
830 Hunts Point Avenue, Bronx, NY 10474
(meeting held by video conference)**

Trustees Present Via Video conference:

Herb Fixler	Chavon Sutton
Ruth Jarmul	Tony Stoupas
Herb Kaplan	Susan Engel

Trustees Not Present Via Video conference:

Maureen Singer
Deborah Dumont

Also Present Via Video conference:

Thomas Sturtevant, Executive Director
Stephen Trowbridge, Chief Operating Officer
Celia Sosa, High School Director
Valarie Hunsinger, Director of Development and Marketing
John Espinoza, Nuveen
Nick Ober, Hyde Associate Board Co-Chair

The meeting began at 6:03 PM in an Executive Session. Mr. Fixler presided. A quorum was present.

1. Approve minutes for March 21, 2021

A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the March 21, 2021 meeting.

2. Vice Chair Board Appointments

A motion was made, seconded, and unanimously approved by the Trustees present to appoint Chavon Sutton as Vice Board Chair.

2. Executive Director's Report

Mr. Sturtevant reviewed the challenges of reopening including COVID-19 illnesses, classroom shutdowns, school safety, etc. Mr. Sturtevant noted that some elementary classrooms are open

but that Hyde continues to offer a strong consistent virtual program along with some in-person end-of-year events including graduation and some parent events.

Mr. Trowbridge discussed the contract tracing process. Mr. Stoupas inquired about local community COVID-19 and vaccination rates. Mr. Sturtevant discussed Hyde's vaccination encouragement.

Mr. Sturtevant discussed steps put in place around ventilation.

Mr. Sturtevant noted that state tests are available for students who are eligible (only in-person or hybrid students) and who opt-in. Mr. Sturtevant noted that NYSED asked the Federal Government for a waiver but was denied.

Celia Sosa provided an update on the High School Director search noting that Matthew Hittenmark was selected after an external and internal search.

Mr. Sturtevant noted that two high school juniors won first place in a city-wide debate tournament against difficult competition.

Mr. Sturtevant provided an update on the state budget noting that the process is still in place but that there are indications that we will receive funding for the coming year.

4. Finance Committee

Year 2020-21 Report

Mr. Trowbridge noted that a finance report for March & YTD had been circulated to Trustees in advance of the meeting. Mr. Trowbridge provided a financial review of March 2021 and noted that the school's March revenue was favorable by \$74,000 and the year-to-date revenue is favorable by \$298,000. March expenses were unfavorable by approximately \$66,000 and year-to-date expenses were favorable by \$491,000. Mr. Trowbridge also reported that the YTD (through March) net surplus was favorable by \$789,000 and that all fiscal benchmarks were either good or excellent.

PPP Loan Forgiveness Application

Mr. Trowbridge reported on the PPP Loan Forgiveness Application and the fact that our Auditors have reviewed our application in detail. The Board agreed that Hyde should submit the application for loan forgiveness.

990 Report

Mr. Trowbridge noted that the newest 990 form had been circulated to the Board in advance of the meeting. Trustees' questions were answered and the Board approved the submission of the report.

5. Development Committee

Ms. Hunsinger provided an update on the FY 2021 Fundraising Goals and noted that we have reached our goal three months ahead of schedule. Ms. Hunsinger highlighted recent events including an Earth Day celebration. Ms. Hunsinger discussed foundation stewardship and discussed recent efforts.

6. Nominating Committee

A motion was made, seconded, and unanimously approved by the Trustees to approve the nomination of Nick Ober as a Hyde Board Member.

7. Any other business

No comment

8. Public Comments

No comment

9. Adjournment There being no further business, the meeting was adjourned at 7:28 PM.

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger