

**Hyde Leadership Charter School**  
**Trustees Meeting**  
**May 5, 2015**  
**830 Hunts Point Avenue Bronx NY 10474**  
**Minutes**

Trustees Present: Herb Fixler  
Jeanette Melendez  
Dennis Mehiel  
Wilder Baker  
Herb Kaplan  
Oz Hanley

Trustees Absent: David Sachs  
Robert Kramer  
Deborah Dumont  
David Steadly

Also present: Thomas Sturtevant, Executive Director  
Michael McNamara, Chief Operating Officer  
Josh Williams, Development Associate Director  
Joanne Goubourn, Hyde Foundation  
Matt Zidow, Young Professionals Committee

With a quorum present the meeting began at 6:16 PM, Mr. Fixler presiding.

**1. March 23, 2015 meeting minutes**

A motion was made, seconded and unanimously approved by the Trustees present to approve the minutes from the March 23, 2015 Board meeting.

**2. Nominating Committee**

A potential trustee candidate coming to the May 18 meeting. Mr. Mehiel asked what the process was to recommend candidates. Mr. Fixler suggested the recommending Trustee determine the candidate's interest prior to forwarding to the Nominating Committee.

**3. Development Committee**

Mr. Williams summarized fundraising activity through March 31, 2015. Williams highlighted Foundation visits in early June—William Simon Foundation and Hecksher Foundation. Mr. Fixler asked that key leadership at Foundations be circulated to Trustees. Mr. Kaplan described activities centered on Hunts Point businesses in conjunction with the High School graduation and is encouraged by the local contacts being made and cultivated.

Williams described a program being developed to incorporate Hyde staff in fundraising. Visit by State Senator Jeff Klein set for May 8. A friendraising Open House is set for May 21.

Mr. Zidow updated Trustees on the Young Professionals Committee goal to raise \$10,000 for the year; adding that YPC has raised \$7,000 year-to-date. Next activity is a 3-on-3 basketball tournament May 30<sup>th</sup> at the 730 Bryant Ave building. Goal is to raise \$2,000 to \$4,000 from the event. Zidow asked the board to sponsor four teams for the tournament.

Mr. Mehiel reminded the Board that as the fiscal year nears its end, it is important for Trustees to reflect on their contributions to the development efforts at the school. He foresees a goal for FY16 more in line in historical performance and hopes the Board does all it can to make that happen.

#### **4. Executive Director's Report**

Mr. Sturtevant reported that grades 3-8 testing is complete. Results are due in July. He stated that letters had gone out and come back for teachers asked to work at Hyde next year with salary offers. Recruiting efforts for known vacancies are proceeding as expected. The Director of Recruiting announced she was leaving Hyde—at a challenging time in the recruiting season.

During a call today, DOE told Mr. Sturtevant and Mr. Fixler that it was recommending a three-year charter renewal, as expected. The recommendation included two special conditions: 1) the school must show annual growth in ELA and 2) Hyde must present a semi-annual plan to meet the requirement of no more than five uncertified teachers. An unexpected development was the news that the school's enrollment cap will be stated at 940 with no allowance for over-enrollment.

Sturtevant next reported on the status of revising the school's strategic plan with an overarching goal of having all students leave Hyde ready for college and for life. He outlined four key areas of focus: One School; Growth Mindsets and Emotional Development; College Readiness and Test Success and described key steps for each. Mr. Hanley asked what was in place currently. Sturtevant replied that the current three-year academic plan, which sunsets June 30 includes these themes generally but not with the focus needed for success in the next Charter term.

#### **5. Finance Committee**

McNamara reported on favorable variances to the financial plan for the month of March and the nine months ended March 2015. He reminded the Board that the IRS Form 990 would be filed May 8, ahead of the May 15, 2015 due date.

#### **6. Human Resources Committee**

No report.

#### **7. Facilities Committee**

No report.

#### **8. Education Committee**

**9. Government Relations**

Mr. McNamara reported on the defunding of Department of Youth and Community Development after-school activities. He asked for Committee support in seeking alternative funding.

**10. Hyde Foundation**

Ms. Goubourne reported on lots of collaboration going on with Hyde staff. Ms. Goubourne hopes to collaborate with school leadership on replacement of key employees, like the Director of Recruitment.

**11. Other Business**

None.

**12. The Board voted to enter Executive Session to consider a personnel matter regarding a key staff member.**

**13. At 8:30 pm, the Board re-entered its public session.**

**14. Public Comments**

None.

**15. Adjournment**

There being no further business, the meeting was adjourned at 8:31 pm.

Minutes prepared by Michael McNamara